

ATLANTIC CHRISTIAN SCHOOL
391 Zion Road
Egg Harbor Township, NJ 08234
PHONE (609) - 653-1199 FAX (609) 653-1435

APPLICATION FOR STAFF POSITION

Mr.
Mrs.
Miss

Last	First	Middle	Maiden	Spouse's First
------	-------	--------	--------	----------------

Address _____

Telephone (home) _____ Zip Code _____

Social Security # _____ Citizen of US (Y/N) _____

Date of Birth _____ Marital Status _____

No. Of Children/Ages _____

Military Service _____ Type of Discharge _____

Name and Address of Church You Attend _____

Name of Pastor _____

Church Activities _____

Position Desired: _____

Date you could begin _____

Are there any limitations upon your ability to perform the duties for which you are applying? (Y/N) _____

Certifications held (subject and State): _____

ACSI Certified (Y/N) _____

List extracurricular activities you would be interested in leading _____

List any awards / recognitions you have received _____

EDUCATIONAL BACKGROUND:

High School _____ Address _____ Yr. of Graduation _____

Undergraduate Colleges & Universities:

Name of Institution _____ Location _____ Dates Attended _____ Degree(Mth/Yr) _____

1. _____

2. _____

3. _____

College Major _____ College Minor _____

Work Experience:

Employer & Address _____ Type of Work _____ Dates of Employment _____ Supervisor _____

1. _____

2. _____

3. _____

Have you ever been dismissed or asked to resign any position?

No _____ Yes _____ (If yes, please give details on a separate sheet)

Have you ever been arrested? No _____ Yes _____

(If yes, please give details on a separate sheet)

If applicable:

Has your certification ever been suspended or revoked? No _____ Yes _____

Have you or are you currently involved in a lawsuit? No _____ Yes _____

If so, please explain

List Hobbies/Interests_____

REFERENCES: Please list persons that we may contact to attest to your professional preparation and work experience.

Professional References:

<u>Name</u>	<u>Organization</u>	<u>Position</u>	<u>Phone Number</u>
-------------	---------------------	-----------------	---------------------

1. _____

2. _____

Pastor's Reference:

Personal References:

1. _____

2. _____

STATEMENT OF CHRISTIAN FAITH AND COMMITMENTS

1. Please write a spiritual biography. Your biography should include your personal relationship to Christ, your present church involvement and your testimony of salvation. (please use separate sheet of paper)
2. What are your views on the inspiration and authority of the scriptures?
3. What do you believe about the person of Christ?
4. Do you have a regular time that you set aside for devotions (prayer, Bible reading, quiet time with the Lord)?
5. Are you prepared to lead a student to the Lord?

DECLARATION OF MORAL INTEGRITY

Our school expects all employees and its volunteers with unsupervised access to children to model the same Christian values and lifestyles that it seeks to inculcate in its students. As an applicant for a teaching position at this school, it must be understood that all applicants agree to live by the Christian moral standards of the school.

I _____ declare that during the past years, I have not engaged in, at the current time I am not engaging in and promise that I will not during the term of my service, engage in inappropriate sexual conduct. Inappropriate conduct includes, but is not limited to, such behaviors as the following; heterosexual activity outside of marriage (e.g. premarital sex, cohabitation, extra-marital sex), homosexual or lesbian sexual activity, sexual harassment, use or viewing of pornographic material or websites, or sexual abuse or improprieties toward minors as defined by Scripture and federal and state law.

I declare that the above statement is factual and true. My signature below indicates that I meet the moral integrity standards and Christian role model lifestyles requirements of this Christian School.

Applicants Signature _____

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position as a _____ with Atlantic Christian School. I have authorized the school to thoroughly investigate references, work records, evaluations, education and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the Atlantic Christian School, my former employers, references and all other parties from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Atlantic Christian School.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (Print)
Date _____

Applicant's Name (Signature)

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Atlantic Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Atlantic Christian School to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

I waive the right to ever personally view any references given to Atlantic Christian School.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as necessary for such an investigation. I authorize Atlantic Christian School to conduct a criminal records check.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statement.

Signature of Applicant

Date